PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, October 3, 2014
Hacienda Conference Rom
1:00 – 3:00 pm
Minutes

Guests: Ryan Jefferson, Manager of Career Services

I. General
   A. The meeting was called to order by Salina at 1:01PM.
   B. Roll call
      Senators Present: K. Cross, D. Klecka, R. Ozz, A. Villarreal, M. Wilson, V. Cornell, F. Marfai, A. Coronel, A. Marti-Subirana, S. Geddis, P. Finkenstadt, J. Schampel, S. Bednarek. L. Hand (Affiliate Rep).
      Senators Absent: G. Eroe, F. Amador
      Guests: K. Ambrosich, D. Sanchez, D. Dodt, J. Neuenfeldt, N. Navarrete, K. LaVoy, J. Sueyoshi, M. Herrera-Bill, L. Soland. M. Welter, C. Chambers, E. Ortiz, R. Walker
   C. A motion was made (Scott) and seconded (Michael) to approve the agenda as written. Motion passed unanimously.
   D. A motion was made (Scott) and seconded (Kate) to approve the May 2 first meeting of the outgoing Senate minutes. Motion passed unanimously.

      A motion was made (Michael) and seconded (Scott) to approve the May 2 second meeting minutes of the incoming Senate. Motion passed unanimously.

      A motion was made (Frank) and seconded (Scott) to approve the September 5 meeting minutes. Motion passed unanimously.

II. Business
   A. PCLC Representative

      A motion was made (Scott) and seconded (Michael) to approve Dale Doubleday as the academic faculty representative on PCLC. Motion passed unanimously.

   B. College Plan Committee

      A motion was made (Scott) and seconded (Andrea) and amended to approve Fred Amador, Dennis Dodt and Adrianna Coronel to the College Plan committee. Motion passed unanimously.

   C. Communication Strategies

      Salina reported that given the increased involvement of Senate Leadership on faculty related issues there is a need for increased communication among the Senate. A motion was made (Kate) and seconded (Scott) to change the Senate meeting schedule from

meeting once monthly to bi-monthly for the remainder of the academic year. Motion passed unanimously. The Senate will evaluate the meeting schedule at the end of this academic year.

D. President's Executive Team

Salina reported in her President's Report that the invitation to attend PET meetings has been delayed for a number of reasons since the beginning of the semester. Discussion about the importance to be included in these meetings at an increased capacity to demonstrate the commitment to shared governance was had by the Senate. A motion as made (Scott) and seconded (Kate) that reads: In accordance with the definition of shared governance, the principles of the Learning College, the recommendations of the Higher Learning Commission and the articulation of shared governance in the Residential Faculty Policies the Phoenix College Faculty Senate requests full inclusion of the Faculty Senate President and President Elect in **all** President's Executive Team meetings. Motion passed unanimously.

III. Officer and Committee Reports

A. President's Report

Salina thanked all of Senate for the wonderfully successful All Faculty Meeting on September 12th. Reported on PC's progress towards 60:40 since the hiring of 22 new faculty. Salina reported that she and John had not attended PET meetings as of yet this academic year. Moved back into business for motion. Reported course evaluations have been moved back to Jan Binder and her area completely. Thanked all who worked on the task forces for the past two years. Reported in an effort to increase communications among faculty, has asked department chairs to be invited to upcoming department meetings.

B. Officers Reports

President Elect: No report.
Past President: Apologized for having to leave early today.
Treasurer: Report emailed to Senate. See appendix A.

C. Faculty Executive Council (FEC)

Salina reported that FEC approved Gary Smith (PVCC) to sit on the OER Steering Committee in order to have FEC representation in the Maricopa Millions project. Reported on Frank Wilson's Meet & Confer update sent September 30th. Salina reported the VCBS Debi Thompson will be sending out a survey for the FSP and the VPAS to fill out jointly in order to assess faculty involvement in budget development.

D. Budget Review Committee (BRC)

Jim Neuenfeldt (BRC Co-Chair) and Salina reported on the BRC charter revisions to date. Invited BRC faculty members to Senate today to hear the conversation about the

need from a revised charter. Jim explained the need for a broad scope for the committee in order to increase faculty involvement in budget practices and increase transparency about budget allocations at PC.

E. Senate Standing Committees

No reports.

IV. Information

A. Membership

Goal remains 1,100 members by October 14. Senators encouraged to reach out to faculty in their zones and educate on payment options/discounts.

B. Maricopa Priorities

Scott reported on the Fitness Center Champion recommendation and fallout in the department and community following. Passed around a letter from Liz Logan about next steps and is soliciting feedback from Senate. Salina reported on the request from the SASS co-chairs, Robin Cotter & Fred Amador, about the Champion recommendation being outside the scope of SASS. Continued discussion about how the faculty involvement and oversight of athletics would look.

C. Staffing Committee

The Staffing Committee will be meeting in the fall beginning this academic year in order to provide more relevant and accurate data for staffing rankings. Rankings will be used for the next allocation of lines. Staffing requests due by November 7th.

D. Course Evaluation Task Force

Salina reported the completion of the work of the task force. See President's report.

E. Peer Assistance & Review

Patty reported on behalf of her and Liz as the Faculty Developers. PAR is going well, barring a few bumps here and there. Working on designing best practices and will continue to do faculty development beyond PAR as the year progresses.

F. Faculty Professional Growth

Salina reported Maria Herrera-Bill is available as our FPG rep. $3900 is available for faculty this academic year.

V. Zone Reports

Zone 1: No report.

Zone 2: Andrea reported that faculty in her zone feel very beat down with low morale, largely in part to Maricopa Priorities Steering Team and Champion recommendations. Concern about the process from our College Champion. Going outside the process regarding Athletics, announcing to the media nothing would happen, is an issue for many faculty. Salina will report to the Administration.

Zone 3: Michael reported that Liberal Arts is having a difficult time with tutoring for the foreign languages. There seems to be not enough funds/tutors for student needs. There is also a concern about the traffic and safety at the PC exit on 15th Avenue and Avalon. Salina will follow up.

Zone 4: Anna reported that Biology is reporting some concern with lack of funding and tutors for the sciences. Being told that they need to pay for tutors. Salina will follow up.

VI. Adjournment

A motion to adjourn (Frank) was seconded (Anna) to adjourn. The meeting was adjourned at 3:15PM.

Next Faculty Senate Meeting
Friday, November 7, 2014
1:00 – 3:00 pm
Willo Room

Appendix A

BALANCE SHEET
PHOENIX COLLEGE FACULTY ASSOCIATION
7/1/14 - 9/30/14

Assets

Checking account	$	3,981.44	
Savings	$	25.56	
6 Month Certificate	$	11,317.26	
Total Assets			**$ 15,324.26**

Liabilities

Total Liabilities	**$ -**

Balance

$ 15,324.26

Checking Account Activity

Date	Check	Description	Credits	Debits	Balance
7/1/2014		Beginning balance			$ 4,392.73
8/28/2014	2048	All Faculty Meeting 9/12/14 room dep.		$ 125.00	$ 4,267.73
9/22/2014	145	All Faculty Meeting 9/12/14 food		$ 154.79	$ 4,112.94
	146	All Faculty Meeting 9/12/14 room balance		$ 131.50	$ 3,981.44
9/30/2014		**Ending Balance**			**$ 3,981.44**

Savings Account Activity

Date	Description	Credit	Debit	Dividend	Balance
7/1/2014	Beginning Balance				$ 25.56
8/31/2014	**Ending Balance**				**$ 25.56**

Certificate of Deposit Activity

Date	Description	Credit	Debit	Dividend	Balance
7/1/2013	Beginning Balance				$ 11,311.56
7/31/2014	Dividend			$ 1.92	$ 11,313.48
8/29/2014	Dividend			$ 1.92	$ 11,315.40
9/30/2014	Dividend			$ 1.86	$ 11,317.26
8/31/2014	**Ending Balance**				**$ 11,317.26**