PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, February 7, 2014
Hacienda Conference Room
1:00 – 3:00 pm
Meeting Minutes

Guests: Brenda Starck, Director of Admissions & Records 1:00PM
Ann Roselle, FPG Travel/Fees Representative 1:15PM

Brenda Starck reported on online fraud. It was reported that in Spring 2013 there was $185K in fraud, in Fall 2013 there was $361K in fraud. Numbers for Spring 2014 have not yet been determined. Brenda shared strategies currently being used by staff and suggestions for faculty. There was a request to invite Cindy Ramos to a future Senate meeting.

Ann Roselle reported she was stepping down as travel/fees representative for FPG. She would like to have a new representative appointed in April so she can begin training. The FPG rep would receive 2.25 hours of reassigned time.

I. General
   A. Meeting called to order at 1:02PM by John.
   B. Members Present: John Schampel, Dennis Dodt, Scott Geddis, Janet Wilburn, Geof Eroe, Andrea Villareal, Kate Cross, Robin Ozz, Michael Wilson, Victor Cornell, Anna Marti-Subirana
      Guests Present: Patty Finkenstadt, Deb Kappes, Ann Roselle, Dolores King, Brenda Starck
   C. A motion was made (Michael) and seconded (Robin) to approve the meeting agenda. Motion passed.
   D. A motion was made (Anna) and seconded (Robin) to approve the December 6th meeting minutes. Motion passed with 3 abstentions.

II. Business
   A. Alumni/Commencement

   A motion was made (Robin) and seconded (Anna) to approve the Class of 1964 to walk in the Commencement Ceremony. Motion passed.

   B. Spring 2014 All Faculty Meeting

   A motion was made (Robin) and seconded (Anna) to approve $1000 for the All Faculty Meeting to be held on April 18th from 2:00PM – 4:00PM. Location TBA. Motion passed.

   C. Zone 4 vacancy

   There are two candidates who put in for the seat vacancy; neither of the two meets the qualifications of having been full time faculty for two semesters. Given then situation, would

the Senate consider allowing a one-time exception to the bylaws that would allow Jim's affiliate membership on Senate to count toward qualifying and thus make him eligible for appointment to serve out Mark Rosati's term. The sense of the Senate was unanimous agreement. No motion was made.

III. Officer and Committee Reports

A. President's Report

John reported for Salina on the following items: Casandra has been out for the last 3 weeks, Sharon Halford has been filling in. Summer contracts have been discussed with Dean Halford. She has prefaced there will be little funds, if any. Senate had a lengthy discussion about the importance of faculty not working if there are no funds available to pay them. Encouraged program directors to document data related to lost students and FTSE. Salina and John continue to attend PET meetings to discuss Maricopa Priorities & budget related issues. Faculty line allocations were discussed as well as deviations from staffing list published. Salina & John continue to dialogue about being out of compliance with 60:40. VP DeRose is currently working on the budget and faculty leadership has asked to see the budget before it is submitted to District. Salina continues to follow up on issues brought forward as zone concerns.

B. Officers Reports

President Elect – report included with President's report.
Treasurer – report emailed to Senate.
Secretary – no report

C. Faculty Executive Council (FEC)

A Meet & Confer update was sent earlier this week from Frank Wilson. The RIF policy feedback is open for comment until Feb 9. All are encouraged to participate in feedback. A membership survey is being drafted for feedback on the FA. Expect it to go out sometime before spring break. A new Governing Board member has been seated, Alfredo Gutierrez. Mr. Gutierrez will remain in this seat until the next election in November. FA lobbyist, Mike Belicki has come to FEC to speak about potential bills that will affect pensions. There may be several and we need to be prepared. The FA decided that given the budget, due to declining membership and evaluation of need that there was no longer a need of administrative support.

D. Budget Review Committee (BRC)

All BRC recommendations for funding were approved by PET. Now the committee is working on preparing a template for departments to use in planning for budgetary needs. This process will help departments plan for need instead of relying on capital funding that is never enough to go around.

E. Senate Standing Committees

Committee on Committees – committee will meet on January 26th
PRRC – no report
PRC – no report

IV. Information

A. Maricopa Priorities

Assessment owners are currently writing. The VPAS office has shared financial data with departments and is hosting working sessions through the end of February. The deadline for assessment owners to self-assessments to their respective VP is March 7th. Task Force members will attend training on rubric scoring next week Feb 10-14th. The Steering Team is meeting next week, Feb 12th.

B. Testing Center Advisory Committee update

The new testing center policies sent out before winter break cause some concern with the lack of ability to email make-up exams. Johnna Montgomery, Julie Voller & Dean Hanes opted to accept email from off-site programs only. Faculty leadership still has a concern with this and spoke to VP Brimage& Dr. Solley regarding this. Faculty leadership has requested we relook at the policy and revise to meet the needs of faculty/students.

C. Faculty Leadership Positions

Adrianna Coronel has been chosen as the Co-Chair of the Curriculum Committee. The announcement for Faculty Developer went out earlier this week. Statements of interest will be accepted through February 14th. The announcement for BRC co-chair will also be announced soon.

D. Peer Assistance & Review (PAR) update

Information sessions held by subcommittee of M&C last month were all well received. Teams will be coming out to colleges again in the coming months to further discuss implementation once all Faculty Developers have been identified.

E. Assessment Infrastructure Proposal update

Deb Kappes presented at PCLC earlier this month on the updated proposal with feedback from Senate incorporated. All Senators received a revised diagram of the proposed infrastructure. Deb Kappes will be invited to Senate again for an update.

F. Learning Commons update

Diana Mitchell has developed a set of plans outlining the use of the lower level of the library. Her proposal hinges on the Campus Vista room being back to the Library and 20 computers being moved from the lower level to the main level. Campus Vista room usage has been minimal and looking to get a commitment from the Administration soon.

G. Budget Forum

There will be a Budget Form that all faculty are encouraged to attend. All of the Administration and BRC co-chair, Scott Hauert, will be available for questions. This is our chance to ask! Please attend and consider sending your questions early to Salina so we can have data to support their responses! Forum next **Thursday, February 13th** from 1:00-2:30. We know there was concern about the timing for faculty. The remedy was the forum will be videotaped and available for viewing. If you can't attend and have questions, email the questions to Salina.

V. Zone Reports

Zone 1 – No report

Zone 2 - Geoff reported a complaint about the music in Sophomore Square, bounces off the buildings; interferes with instruction. John said it would be brought up with the appropriate authorities (Mark Koan).

Zone 3 - Robin reported that one faculty member felt he should be compensated for his time in preparing Maricopa Priorities reports. Kate proposed that with the passing of both Nancy Matte and Al Battle, the amount of $325 should be donated by the Faculty Association

Zone 4 – No report

VI. A motion was made (Robin) and seconded (Michael) to adjourn the meeting. Meeting was adjourned at 3:12PM.

Next Faculty Senate Meeting
Friday, March 7, 2014
1:00 – 3:00 pm
Hacienda Conference Room

Guests: Julie Voller, Director of Advisement