PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, Dec 1, 2017
Hacienda Room
1:00 am – 3:00 pm
Minutes

I. General

A. Call to order, 1:22pm

Motion	Motion	Second	Vote
To call December 1, 2017 meeting to order	Scott Geddis, Zone 1	Karl Schindler, Zone 2	Unanimously passed

B. Roll call

Officers	Senators	Guests
[✔] President Kory Ambrosich	[X] Zone 1 Dawn Klecka	
	[X] Zone 1 Constance Powers	
[X] President Elect Adrianna Coronel	[✔] Zone 2 Karl Schindler	
	[✔] Zone 2 Debbie Webster, arrived at 1:16pm	
[✔] Past President John Schampel	[✔] Zone 3 Amy MacPherson	
	[X] Zone 3 Rody Randon	
	[✔] Zone 3 Genevieve Winters	
[✔] Treasurer/Zone 1 Scott Geddis	[X] Zone 4 Cindy Cloud	
	[✔] Zone 4 Amy Lambert	
	[✔] Zone 4 Ana Marti-Subirana, arrived at 1:16pm	
[✔] Secretary/Zone 2 Helice Agria		

C. Approval of the agenda

Motion	Motion	Second	Vote

Approval of December 1, 2017 Senate Agenda	Scott Geddis, Zone 1	Karl Schindler, Zone 2	Unanimously passed

D. Approval of November 17, 2017 minutes

Motion	Vote
Approval of November 17, 2017 Senate Minutes	Voting occurred online beginning November 17, 2017. Quorum (7/12) was reached for approval on November 27, 2017. Confirmed by the Secretary, Helice Agria.

II. Business

A. All-Faculty meeting budget for Spring 2018

i. Discussion around the appropriate venue for this meeting. Changing Hands is a nice venue, however, the open space area is not necessarily best suited for all discussions. Other spaces were considered. Appropriate space for meeting needs (e.g. more private), proximity to campus, availability of food and drink, and reasonable cost are the components needed to determine a venue. Changing Hands back rooms with the divider removed is as possibility. ACTION ITEM: Rody Randon will coordinate with Changing Hands to see if we can get both back rooms for Changing Hands and see what other food options are available. He will also report back at the next Senate meeting on the options so we can approve a budget for the meeting.

Motion	Motion	Second	Vote
Motion to approve budget for All-Faculty Meeting on March 23, 2:30-5:30pm at Changing Hands Book Store	No motion or vote was made until additional information is collected to determine a budget.		

III. Information

A. PC Budget Task Force update – Helice

i. Changes suggested by the Faculty Senate and the Leadership Team were both incorporated into the new Budget Task Force model. This included the addition of the Leadership Team in the prioritization to ensure collegewide initiatives were considered in the priorities AND the inclusion of group (identified to be the Strategic Planning Committee with perhaps additional ad hoc members) to review this

prioritization through presentations (for alignment to the Strategic Plan) and make recommendations to Leadership Team. The Task Force and Leadership Team recognize that this is an iterative process and processes may change based on the results of implementation of the model and related processes such as planning and program review.

ii. Next steps - departments will be provided with information about the transition (FY18-19) year. Program (Annual) Review will be announced and piloted in Spring 2018. The Budget Task force will write a report about the entire process. The group may meet periodically to address issues of implementation, but otherwise the scope of the initial work of the group has been completed.

iii. Draft of November 29, 2017 Version of the PC New Budget Model Presentation. An official announcement will go out to the College via Leadership Team.

B. The Grid

i. There is a shared interest in standardized class times to support students. Leadership Team agrees that a Task Force needs to be created to address this issue. Karl Schindler, Anna Marti-Subirana, and Rody Randon are willing to serve based on the schedule. ACTION ITEM: Kory will send a message to the Chair Council to find additional Task Force members as Chairs should be very much involved with this process.

ii. We need to identify the problem(s) we are trying to solve and determine opportunities to create a process(es) to address these challenges. We need to both identify best practices and find the gaps. The Task Force should not be called Grid or Standardized Schedule. The scope/charge is bigger, i.e. optimizing course scheduling including go-no-go, fill rates, rooms, and the grid/scheduling. Data will be integral to this process. ACTION ITEM: Kory will bring up the issue of the scope of the Task Force needs to be widened and that the group should be very representative of General Education, Chairs, and others involved with scheduling.

C. PC Presidential Search Committee update

i. Phone meeting next week with Tri-Chairs and search firm to discuss the interview questions.

Motion	Motion	Second	Vote
To enter into Executive Session	Scott Geddis, Zone 1	Karl Schindler, Zone 2	Unanimously passed

Motion	Motion	Second	Vote
To leave Executive Session	Scott Geddis, Zone 1	Amy MacPherson, Zone 3	Unanimously passed

D. Office Hours, Online Office Hours – Genevieve

i. Issue about faculty teaching all online not being in residence. The RFP definition of In Residence (1.2) does not specify physical location (i.e. being in the office). Faculty have to be able to meet your requirements under 5.4.1. Department Chairs are able to determine faculty schedules online (within the scope of RFP, 2.12.2). ACTION ITEM: Karl Schindler will bring the issue of residency and the implications of online teaching to the next Chair Caucus. He will make sure that someone who is familiar with the RFP is present.

IV. Officer & Committee Reports
   A. President's Report
   B. Officer Reports
      i. No officer reports

V. Zone Reports - no responses/feedback in the Zone form
   A. Zone 1 - no report
   B. Zone 2 - no report
   C. Zone 3 - no report
   D. Zone 4 - Question regarding lab loading and issues of curricular change. Will the current lab loading change affect how courses are loaded? No this is not the intention of lab loading.

VI. Adjournment

Motion	Motion	Second	Vote
To adjourn	Karl Schindler, Zone 2	Genevieve Winters, Zone 3	Unanimously passed

Adjourned 3:02pm

There will be no December 15, 2017 Faculty Senate Meeting.

Next Faculty Senate Meeting
Friday, January 19, 2018
1:00 - 3:00pm
Hacienda Room

Next Governing Board Meeting
Tuesday, December 12, 2017
6:30pm
District Office Governing Board Room
Document Handling

Approval for minutes opened on December 1.

Article 2 Senate
Section E. Quorum and Voting

1. Quorum – A majority of the Senators shall be considered a quorum.

Senators	Approve minutes?
[X] Zone 1 Dawn Klecka	N/A
[X] Zone 1 Constance Powers	No vote
[✔] Zone 1 Scott Geddis	No vote
[✔] Zone 2 Karl Schindler	Yes
[✔] Zone 2 Debbie Webster	Debbie Webster
[✔] Zone 2 Helice Agria	Yes
[✔] Zone 3 Amy MacPherson	Yes
[X] Zone 3 Rody Randon	N/A
[✔] Zone 3 Genevieve Winters	Yes
[X] Zone 4 Cindy Cloud	N/A
[✔] Zone 4 Amy Lambert	Yes
[✔] Zone 4 Ana Marti-Subirana	Yes