PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, Oct 6, 2017
PC Hacienda Room
1:00 am – 3:00 pm
Minutes

I. General

A. Call to order, 1:10pm

B. Roll call

Officers	Senators	Guests
[✔] President Kory Ambrosich	[X] Zone 1 Dawn Klecka	Scott Hauert
	[X] Zone 1 Constance Powers	
[✔] President Elect Adrianna Coronel	[✔] Zone 2 Karl Schindler	
	[✔] Zone 2 Debbie Webster	
[✔] Past President John Schampel	[✔] Zone 3 Amy MacPherson	
	[✔] Zone 3 Rody Randon	
	[✔] Zone 3 Genevieve Winters	
[✔] Treasurer/Zone 1 Scott Geddis	[✔] Zone 4 Cindy Cloud	
	[X] Zone 4 Amy Lambert	
	[✔] Zone 4 Ana Marti-Subirana	
[✔] Secretary/Zone 2 Helice Agria		

C. Approval of the agenda

Motion	Motion	Second	Vote
Approval of October 6, 2017 Senate Agenda	Amy MacPherson, Zone 3	Rody Randon, Zone 3	Unanimously passed

D. Approval of the September 22nd, 2017, minutes

Motion	Motion	Second	Vote

Approval of September 22, 2017 Senate Minutes	**Genevieve Winters, Zone 3**	**Rody Randon, Zone 3**	**Passed with one abstention**

II. Business

III. Information

A. Academic Budget Committee – Scott Hauert guest

i. Presentation from Scott about ABC process and questions -

1. *Q: Where is the money coming from for the ABC (Academic Budget Committee) budget requests?* A: All the money is coming from salary vacancies and salary differential (for the current fiscal year). This is the money ABC was given to develop an allocation process for. Carl Perkins and Prop 301 are completely separate process and were allocated by BRC (Budget Review Committee) last spring.
    a. Discussion around the difference between one-time salary vacancies vs. differential dollars. We are not always sure what our budget for PC will be from district and these other savings are different from year-to-year. There is a different budget process for this year allowing each division to allocate its own money. This may change with the plans for the new budget process being addressed by the Task Force.
    b. In absence of a BRC funding process, Carl Perkins and Prop 301 need to be addressed to be representative of the wider college, so ABC will not be making the sole decision on these funding sources.
2. *Q: Why is it one time vs. recurring?* A: Because the budget is already set.
3. *Q: How is the College going to make new 60:40 lines?* A: One-time money cannot be used for 60:40, i.e. permanent lines.
4. *Q: Is this really intended to be for things like room reservations and furniture?* A: Why is that from Academic and not College? The college has a budget of 100K for furniture - this is completely inadequate for replacements or new purchases. It is the money Operations controls for facility needs, e.g. issues of compliance/code, etc.
    a. Discussion around why money would be used for renovations? The criteria for requests are for funding for high impact projects, etc. to benefit students and instruction.
    b. Discussion around funding technology with these funds and technology utilization. Requests have to go through TSG to make sure it can be supported. The funds are intended for replacement of lab equipments, not creation of new labs. TSG has no role in deciding whether a requestor gets approved or not.

B. PC Budget Task Force
   i. Narrowing down models (incremental/performance-based), but also the processes to support those models (e.g. for revenues) that are transparent, consistent, and informed by shared governance. The model cannot be implemented all at once. Our budget is due in January. We are looking at a phased approach especially for processes connected to program review.
   ii. Discussion
      1. Adjunct Faculty Loading/Sections being managed by departments - historically we had this and we gave it up because it was frustrating to be out of sections when sections were needed/demanded; a system needs to have flexibility and consider that department chairs are not always the individuals making decisions about course scheduling, i.e. program directors have these discussions with academic leadership. The new system must consider this distribution of decisions with the department.
      2. Feedback - make sure that we collect feedback on the recommendations before finalizing decisions; reach out to Department leaders via Chair Council and manager meetings.
      3. Communication/Change Management - the task force needs to make recommendations on how the college manages the change to assist us in looking it as a positive way/engagement for the change. Overall people are hopeful this new system will help, but they need to know how.
      4. Recommendation that the Task Force is not dissolved after recommendations, i.e. it should move to a Transition Team to ensure implementation.
   iii. Go no go - GCC program and issue or IRIS data
      1. Action Item: Kori Ambrosich will contact PRIE to discuss the GCC tool and the status of accessing data to use the GCC tool. Update: Lori in IR says this tool will soon be used districtwide.

C. FACPAC
   i. The 7-member Governing Board consists of elected representatives, each serving a 4-year term. Three seats will be up for re-election in Fall 2018, next year.
   ii. The district mainly gets money from two sources: property taxes, and tuition. The district used to receive some money from the state, but it was cut. Tuition raises are not popular among most stakeholders. The current board is not in favor of requesting the voter pre-approved 2% increases in property taxes in our funding.
   iii. Faculty need to be aware of the FACPAC and its role

D. PCFA membership
   i. Reviewed membership lists and reminded Zones to reach out to faculty not currently members or need to renew to renew.

E. Summer Pay for Program Directors/other faculty progress report

i. Discussion: Every request for summer pay and program directors should go to the appropriate Dean and copy Kory Ambrosich and Casandra Kakar. Meet and Confer is also working on issues related to supervision and RFP Appendix C that relate to pay for supervisory duties.

F. Investigations Language Summary

i. ACTION ITEM: Senators should review the investigations language and bring forward concerns to Kory Ambrosich or Meet and Confer Team.

G. PC Presidential Search Committee

i. An email update was sent to Senate. More time is needed to seat the presidential search committees. The ETA for seating meeting led by the Chancellor is November 13-14.

H. All-Faculty Meeting Oct 20, Changing Hands

i. Mike Mitchell, Eddie Genna, and John Schampel will present on the Governing Board and FACPAC.

I. Culinary Program

i. Without a program director the Culinary Program does not have the leadership needed to inform program planning. A meeting has been called with the Department for October 9 to discuss the future of the program given this issue and the issue of enrollment, career perspectives for students, etc.

J. SCUP training last Thursday/Friday

i. Discussion - It is apparent we are not where we should be for planning. It was good to discuss where we are and need to be together. The training will have value if it goes into action and moves us toward the things we talked about together during the training.

ii. ACTION ITEM: Kory Ambrosich will provide feedback to leadership. [update: done]

IV. Officer & Committee Reports

A. President's Report

i. Faculty Service Assignments went out. If there are issues about assignments faculty should reach out to Kory to discuss to see if changes are possible.

B. Officer Reports

i. Past-President - no report

ii. Treasurer - ACTION ITEM: Kory Ambrosich bring the debit card October 20.

iii. Secretary - Helice will craft the zone messages and send to the senate to review every two weeks.

V. Zone Reports

A. Zone 1 - no report.

B. Zone 2 - faculty senate can get free tickets to Hound of the Baskervilles production. Reminder to faculty they are welcome to attend.

C. Zone 3 - everyone should have gotten an email about the t-shirts. Remind faculty they can buy the shirts. The deadline is October 20. They can also order the shirt at all faculty meeting. ACTION ITEM: Amy Lambert please send out the shirt form again before deadline.

D. Zone 4 - Question regarding a meeting of chairs only.

   i. Discussion - There had been a caucus of chairs at PC. Issues arose in who represented faculty to leadership in relationship to Senate. Recommendation to reconstitute an informal chair meeting. ACTION ITEM: Cindy Cloud bring forward the idea of an informal chair group with the chairs.

VI. Adjournment

Motion	Motion	Second	Vote
To adjourn meeting	Rody Randon, Zone 3	Cindy Cloud, Zone 4	Unanimously passed

Next Faculty Senate Meeting
Changing Hands Bookstore
Friday, October 20th, 2017
1:00 – 2:30 pm

PC All-Faculty Meeting
Changing Hands Bookstore
Friday, October 20th, 2017
2:30-5:00 pm

Approval for minutes opened on October 11. Quorum was reached on October 13.

Senators	Approve minutes?
[X] Zone 1 Dawn Klecka	n/a
[X] Zone 1 Constance Powers	n/a
[✔] Zone 1 Scott Geddis	Approve
[✔] Zone 2 Karl Schindler	Approve
[✔] Zone 2 Debbie Webster	Approve
[✔] Zone 2 Helice Agria	Approve
[✔] Zone 3 Amy MacPherson	Did not vote
[✔] Zone 3 Rody Randon	Approve
[✔] Zone 3 Genevieve Winters	Approve
[✔] Zone 4 Cindy Cloud	Did not vote
[X] Zone 4 Amy Lambert	n/a
[✔] Zone 4 Ana Marti-Subirana	Approve