PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, October 7, 2016
Campus Vista Room
1:00 pm – 3:30 pm
Minutes

I. General

A. Call to order
Meeting called to order at 1:09pm.

B. Roll call: Karl Schindler, Deborah Webster, Dawn Klecka, Genevieve Winters, Patty Finkenstadt, Cindy Cloud, Scott Geddis, John Schampel, Kory Ambrosich, Adrianna Coronel, Rody Randon, Anna Marti-Subirana. Guests: Helice Agria, Anil Kapoor

C. Approval of the agenda
Motion to approve. Cindy, Karl. MPU

D. Approval of September 2, 2016 minutes
Motion to approve. Cindy, Scott. MP with 1 abstention

II. Business

A. Zone 4 and Zone 2 Senate Vacancies
John discussed the vacancies.
After soliciting candidates for the two Senate openings, he received 2 responses from Zone 4 and one from Zone 2. However, the interested Zone 2 individual is a first-year faculty member.

The Senate Bylaws state:

Section G. Qualifications
The position of Senator can be held only by faculty who have: 1. Been an Active Member in good standing for at least two (2) semesters and, 2. Completed at least two (2) semesters at Phoenix College.

The candidate from Zone 2 is thus ineligible.

Possible options:

1. Appoint one of the two Zone 4 candidates to Zone 4, and seek a variance in the bylaws to appoint this new Zone 2 faculty to Zone 2.
2. Appoint one of the two Zone 4 candidates to Zone 4 and allow the other interested Zone 4 candidate to serve the remainder of the Zone 2 Senator term.
3. Appoint one of the two Zone 4 candidates to Zone 4, and leave the Zone 2 Senator position vacant.

Senate discussed the possible options.
Motion to approve option 3. Zone 2 will remain vacant until filled. Cindy, Karl, MPU
Motion to approve John's appointment of Jim Neuenfeldt (Biosciences) to fill the Zone 4 vacancy. He will serve until May 2017. Scott, Karl.

Senate discussed the two candidates' qualifications.

MP with two nays.

B. All Faculty Meeting
It was discussed that the original date (October 7) was intended to be in advance of the November elections. The All Faculty meeting is open to all faculty (residential, adjunct, OYO, and OSO).

Motion that the Faculty Senate meeting on October 21 will be held at Macayo's (or alternate location) at 1 – 2:30. Cindy, Karl, MPU

Motion to have the PC All Faculty meeting on October 21, 2016, from 2:30 – 4:30 at Macayo's (or alternate location). Cindy, Karl, MPU

C. Staffing Committee Charter
Senate discussed the Staffing Committee Charter. Concerns were expressed about a single department having multiple members and the Senate Past President serving as chair. The history was discussed about the evolution of having the Senate President and Past President on the Staffing Committee. Members of the Committee do not rank their own departments. Some MCCCD colleges have the Chairs be the members of the Staffing. Benefits to the current composition include increased communication about staffing decisions to PC Leadership Team. The Committee on Committees will consider the composition of the Staffing Committee and make recommendations to the Staffing Committee and Senate.

Motion to approve the Staffing Charter. Dawn, Scott. MP with one nay

III. Information
A. Committee on Committees
The Committee discussed other activities that may count towards "service" as well as consideration of the current Committee structure at PC. The group is using current PC Committee Blueprints, survey data, list of committees from other Colleges etc. to evaluate our current committee structure.
Working to answer the "what are the needs of the colleges?" and "how can we meet them?"
How do you consider the ideal composition of committees – interest in the work, diversity of representation, getting work of the Committee done, needed expertise and experience.

B. College Plan Revision Task Force
Members include Dianne Miller, Scott Geddis, Karl Schindler, Casi Kakar, Rita Perry, Linda Soland, Daniel Holder

Task Force looked at RFP (where is College Plan mentioned) and other MCCCD College Plans (what topics are covered). Task Force will look at all areas of the College Plan. One area of agreement was to consider earlier election cycle to allow for development/mentoring of newly elected chairs.

Other possible areas to consider (not exhaustive): Shared Governance Statement, non-chair non-program director positions, Program Director selection process, inclusion of Staffing and BRC charter, IC reps, Leadership Team (Cabinet) composition, Chair term limits.

Anticipated timeline is that input of all faculty will be solicited early in January so final Senate can consider draft on February 28. If Senate approves then put to vote of RFP faculty.

C. Professional Rights and Responsibilities Committee
Motion to go into Executive Session. Scott, Cindy. MPU
Motion to exit Executive Session. Scott, Karl. MPU

PRRC will review the facts of the concern presented by the faculty member.

D. Professional Standards Committee
John discussed the work of Professional Standards Committee and reviewing the accountability document from several years. The Committee will review the document and make recommendation to Senate.

E. Membership Committee
Deadline for FA membership was extended to December 16, 2016.
Scott requested the list of current FA members. In the past, Senators would work to recruit members in their Zones. Scott will email all non-members.
Michael reported about the Adjunct Faculty Association is working with the FA to recruit affiliate members.

IV. Zone Reports

Zone 1: Finalized interviews for Medical Assisting faculty to also serve as Director. Struggle between Fitness program of HPFW Department and Athletics Department and how Strength and Conditioning for credit courses are being offered for Athletes. Proposal submitted by HPFW to not offer courses in Strength and Conditioning room. Nursing Department has purchased a site license for Nursing Central (from Unbound Medicine) that is available to entire college. Send interested parties to Dawn.

Zone 2: Where do people go to track Professional Development (compliance)? Completed trainings may be under My Training in HCM. Contact EOLT at

District for assistance. Fine and Performing Arts has lots of things going on e.g., Theater production, Music performances, Empty Bowls. PC Website is not completely functional – suggestion: contact Marty Wilson for help.

Zone 3: English IC is considering tested experience in faculty minimum qualifications. Concerns with the Travel Authorization process were expressed.

Zone 4: Request that Committee on Committees to consider new STEAM committee to helps establish scope/purpose of Committee, composition, and budget for STEAM activities (e.g., outreach, funding for student clubs, student research support etc.)

V. Reports

A. President's

B. Officers'

C. FEC

i. Faculty Association Membership – covered in III.E. above.

ii. Meet and Confer

Brief discussion of moving the Spring Day of Accountability to Fall in academic calendar. May have implications for Meet and Confer clean-up, but mostly academic calendar development, which is many years (2-3) in advance.

Five issues currently being negotiated. If other issues should be considered, please talk to John.

D. BRC

VI. Adjournment

Meet adjourned at 3:30.

Next Faculty Senate Meeting

Friday, October 21, 2016, 1 – 2:30 (Location: Macayo's on Central)