PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, April 5, 2013
Library Campus Vista Room
1:00 – 3:00 pm

I. General

A. Call to order. Patty called the meeting to order at 1:05 pm.

B. Roll Call

Senators present: Mark Rosati, Jim Neuenfeldt, Kate Cross, Robin Ozz, Patty Finkenstadt, Salina Bednarek, John Schampel, Dennis Dodt, Deb Kappes, Victor Cornell, Geof Eroe, Dianne Miller.

Senators absent: Scott Geddis, Fred Amador, Julie Stiak, Anna Marti-Subirana

Guests: Diana Mitchell, Janet Wilburn

C. A motion was made (Kate) and seconded (Robin) to approve the February Senate minutes. The minutes were approved. A motion was made (Deb) and seconded (Geof) to approve the March Senate minutes. The minutes were approved.

D. Approval of the agenda

Patty removed item C. under Business (Approval of Retirement Gifts). Robin added an item to the Business section regarding Admissions personnel.

II. Zone Reports

Zone 1: Janet Wilburn will run to fill Julie Stiak's place. Scott Geddis will run for the 3 year term being vacated by Deb Kappes.

Zone 2: Geof presented a picture of the new graduation stage, which has been in the works for ~1.5 years. The set up takes a day rather than a week and the stage panels will be lit for visibility. The old stage was not ADA compliant.

Zone 3: The position as Zone 3 Senator is still vacant. Dennis mentioned that this year's chair election ballots weren't anonymous. Patty indicated that Senate election ballots were redesigned to make sure voter anonymity could be maintained.

Zone 4: Mark reports recurring, chronic problems with scheduling in general, and course fees in particular. He and affected faculty have met with scheduling personnel and/or Dean Nelson at least a dozen times over recent semesters, and the problems have either persisted or sometimes increased in severity. Recently, course fees were unilaterally changed without notifying the chair, and Biosciences lost ~$1200 in revenue. Also, Biosciences has had a collaboration with EMT for years; the current process was modified without notice by Scheduling personnel which resulted in the need to remove these courses from the Fall schedule. Dean Nelson exacerbated the issue by requesting an onerous process before re-establishing the original process. Patty has spoken with VP Kakar about this problem, and encourages other faculty to report these problems to

VP Kakar as well. Mark indicated that the administration is hesitant to effectively deal with these recurring problems that appear to originate in one particular area. He also reported that administration often characterizes the issue as a singular one with Biosciences, despite evidence showing it is a widespread problem across numerous departments. Robin concurred. Dennis also complained about the new process requiring permission to enter course fees. Mark suggested a possible method of providing feedback to administrative personnel and areas. Patty said she needs to investigate how this process would proceed, and who would be involved. Victor suggested that performance-based funding could also apply to administrative functions. Dianne requested issues related to scheduling be kept separate from the idea of administrative feedback.

Victor also mentioned that if student success and retention are going to be a funding metrics, we have to start enforcing prerequisites, which often students in Math can circumvent. Patty also mentioned that the performance based funding is a college-level funding issue not tied to faculty salaries. Confusion arises amongst Maricopa faculty because at the K-12 level, performance based funding IS tied to instructor compensation.

Victor asked whether the salary inversion issue had been dropped. The answer from Patty and others was, no, it is still a part of the Meet and Confer Attract and Retain Faculty.

III. Business

A. Approval of Donation to End-of-Semester Celebration
Robin moved to approve $150 to the Employee Recognition Celebration, Kate seconded. The motion was approved unanimously.

B. Elections
Senate is still looking for someone for Zone 3 to replace Dianne who will conclude her service this year.
Membership: The PC Constitution and Bylaws state that only members are eligible to vote. There have been a lot of issues associated with the recent migration to Wild Apricot. One particular problem is that when a member's credit card expires that cancels auto payments. These members have been notified by email and snail mail. FEC affirmed by vote that members who were not current in their dues would not be eligible to vote for Meet and Confer. At Phoenix College, Patty proposed that we only send ballots to members who are current. Robin made the motion that only members who are current in their FA dues by April 17th will be provided a ballot for Senate elections. John seconded the motion. The motion was unanimously approved.

C. Success Center – Diana Mitchell gave an update on the Success Center and Learning Commons. Robin mentioned that all six recommendations made by the Learning

Commons Task Force are research-based and shown to be effective. Diana reported that she presented a proposal to VP Kakar, based upon these recommendations, for renovations to the Lower Level of the Library for the Learning Commons. Diana also talked with Doug McCarthy, Linda Soland, and Kurt Chambers. The current decision on the proposed renovation does not appear to align with to the recommendations of the Task Force. Senate asked that Patty and Salina follow up with the relevant parties, including Diana, Linda, Jose, Doug McCarthy and VP Kakar to determine the status of the implementation of the recommendations of the task force.

IV. Officer and Committee Reports

A. President's Report

Student Affairs: Issues surrounding inappropriate actions of Student Affairs personnel with students were discussed. Yira and Chris Haines are aware of the situation, but the issues continue. Patty suggested a meeting with Yira and Chris Haines to discuss these issues.

Patty discussed Faculty Summer contracts. The principle is that faculty should be compensated in the summer for the work. For faculty on prorated contracts, compensation rate should be 1/39th of that faculty member's base pay for summer work (per the RFP C.3.4.). She anticipates additional information at the All Faculty Meeting.

Five faculty retired at the end of Fall 2012 and two at the end of Spring 2013.

Testing center update: Discussions are ongoing about what is required to maintain our status as an acceptable testing center. Patty and Salina will work with Mark Koan, Yira, Chris, and Johnna Montgomery to ensure that faculty concerns regarding academic integrity are addressed.

Student Services: Admissions and Financial Aid are generating a FAQ that will address common student questions regarding enrollment and financial aid.

B. Officers Report

The All-faculty meeting will have door prizes and Southwest gift cards as grand prizes.

C. Faculty Executive Council (FEC)

Faculty at PC indicated that an All Faculty Convocation should be relevant, timely, and of value to faculty.

Adjunct loading limit and the Affordable Health Care Act: The adjunct load limit is 9 load hours per term and there will be very limited exceptions of an additional 0.9 load/term. Adjunct faculty are limited to 19 hours of work per week, including teaching, tutoring, or other instructor-like activities.

Academic integrity policy for Common Pages is still being worked on.

Grade appeal time limit used to be one year but was updated March 25th to 60 days. There may be questions about the transition process for students.

Meet and Confer- Probationary Faculty Evaluation is being revised, to include a peer-review process that involves mentorship. The committee for each faculty member would include more than just the chair and the VP, it would also include people from the department, and/or also discipline. The evaluation is not only focused on instruction. It will deal with the three pillars of faculty: Instruction, Service, and Scholarship.

D. Phoenix College Leadership Council (PCLC)
Scott Hauert is serving on the District Performance Based Funding committee this summer.

E. Senate Standing Committees
No reports.

V. Information

A. Space Management Allocation Committee (SMAC)
SMAC sent out a request to chairs for proposals for space in the B building. Only English and Math submitted requests, which were approved by the President's Executive Team.

B. E-Learning Committee Update
There will be meetings to help chart the future of E-learning at PC.
April 17th 2-4
April 30th 1-3

The RFP process for plagiarism software that integrates with Canvas is still ongoing.

C. Budget Review Committee (BRC)
The committee ranked and recommended proposals for funding. PCLC approved the ranking of the submitted proposals.

D. Faculty Leadership Positions
Robin Ozz has resigned as Developmental Education Director, effective May 10. As this position comes with reassign time, faculty will be identified using the same process for other leadership positions that involve reassign time. Strategic Planning and PTK Advisor are open as well, both with reassign time.

Geof mentioned that 'Reefer Madness' the musical opens April 18th.

VI. Meeting adjourned at 3:17

Next Faculty Senate Meeting (Outgoing Senate) Friday, May 3, 2013
1:00 – 2:00 pm
Campus Vista Room

Faculty Senate Meeting (Incoming Senate) Friday, May 3, 2013
2:00 – 3:00 pm
Campus Vista Room