PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, April 6, 2018
Hacienda Room
1:00 am – 3:00 pm
Minutes

I. General

A. Call to order, 1:06pm

B. Roll call

Officers	Senators	
[✔] President Kory Ambrosich	[X] Zone 1 Constance Powers	Guests: Scott Hauert Jamie Martin Kathy
	[X] Zone 1 Gene McDaniel	
[X] President Elect Adrianna Coronel	[✔] Zone 2 Karl Schindler	
	[✔] Zone 2 Debbie Webster	
[✔] Past President John Schampel	[✔] Zone 3 Amy MacPherson	
	[✔] Zone 3 Rody Randon	
	[✔] Zone 3 Genevieve Winters, left at 2:05pm	
[X] Treasurer/Zone 1 Scott Geddis	[X] Zone 4 Amy Lambert	
	[✔] Zone 4 Ana Marti-Subirana	
	[✔] Zone 4 Jim Corkins	
[✔] Secretary/Zone 2 Helice Agria		

C. Approval of the agenda

Motion	Motion	Second	Vote
Approval of April 6, 2018 Senate Agenda	Rody Randon, Zone 3	Debi Webster, Zone 2	Unanimously Approved

D. Approval of the minutes

Motion	Vote

Approval of March 23, 2018 Senate Minutes	Voting occurred online beginning March 23, 2018. Quorum (7/12) was reached for approval on April 20, 2018. Confirmed by the Secretary, Helice Agria.

II. Business

A. Endorsement of eLearning Expectations

i. Discussion - Senate had the opportunity to review the PC eLearning Expectations at the last meeting. The purpose is to provide guidance for the college in the eLearning programs. The document outlines best practices for design, delivery and competencies to teach online courses. The expectations are accompanied by resources for professional development, quality assurance, etc. This document can be changed based on our experiences in implementation and in response to other changes.

Motion	Motion	Second	Vote
To endorse the PC eLearning Expectations	Genevieve Winters, Zone 3	Karl Schindler, Zone 2	Unanimously Approved

B. Retiree gifts

i. Discussion - Concern presented on whether we should we spend funds on retirees that are not part of the Faculty Association. Overall feeling is we should recognize the efforts of all faculty retirees regardless of status.

Motion	Motion	Second	Vote
To spend $55 per person for retirees to receive a card	Amy MacPherson, Zone 3	Rody Randon, Zone 3	8 ayes, 1 no - Approved

III. Information

A. AAUP Resolution

i. A resolution is being drafted for AAUP to pass. This resolution would be sent to all the college Faculty Senates for endorsement. This resolution would have the effect of potentially investigating and then sanctioning the MCCCD Governing Board for their actions in dissolving Meet and Confer and the RFP. This is a first read for vote at our next meeting. If an expedited vote is needed, we will conduct via email. ACTION ITEM: Kory will add the vote for endorsement to the next Faculty Senate agenda.

B. VCHR/HCM

Motion	Motion	Second	Vote

To go into Executive Session at 2:45pm	Karl Schindler, Zone 2	Amy MacPherson, Zone 3	Unanimously approved

Motion	Motion	Second	Vote
To go leave Executive Session at 3:30pm	Karl Schindler, Zone 2	Jim Corkins, Zone 4	Unanimously approved

C. New PC President – Larry Johnson
   i. Do we want to create a welcome packet for the new president? Discussion - there is an opportunity for us to welcome, as well as shape a narrative about how faculty work with administration collaboratively. ACTION ITEM: Amy MacPherson will draft a welcome statement to the PC president and the senate will review online and finalize at next senate meeting.

D. PC College Plan - the College Plan and what is in it is even more important given the actions of the Governing Board and the communication from the Vice-Chancellor. We should make sure that at the College Plan clearly articulates the role of the Faculty Senate in college business. Changes, beyond housekeeping, may be needed to the College Plan. If so, this would require a vote of all faculty and signature from Interim President Chris Haines. There is a feeling that likely the College Plan is comprehensive enough, but we should double check. ACTION ITEM: Karl will look through the College Plan and the Faculty Senate Constitution and By-laws to ensure the College Plan reflects the Senate's role accurately and extent needed.

E. All-employee meeting 3/29/18 in the evening outside of accountability - 12 staff attended. The feeling was that the climate of fear reduced attendance, but these 12 individuals can help seed some employee organization going forward. This organization would be similar to the FA in that it would be outside of the scope of MCCCD. Employees will continue, outside of their accountability, to discuss their representation going forward in absence of CSC which was dissolved last year by the MCCCD Governing Board.

F. All-MCCCD-Faculty & Employee Meeting in Bulpitt Saturday, April 14th, 10:00-12:00
   i. Agenda - discussions about next steps for the association, as well as new staff group CSA.

G. Student Resolution – Amy MacPherson
   i. The Student Government at PC passed a resolution to present to PC Leadership regarding the limited staff of the Library and the impact on their learning. The Library staff has been reduced from 5 to 3 because of retirements.
   ii. Discussion - It appears that one residential line and OYO will be given to the Library. Students use the librarians for a variety of issues and they need a ratio of professional librarians (1 to 1000 FTSE) to maintain service. PC is the lowest in the district. Additionally, a Library position ranked 8th on the Staffing Committee

recommendations, but did not emerge from Leadership recommendations. Concerns about how staffing recommendations are made and how staffing committee and leadership are communicating, i.e. have a shared understanding of what they are considering in the process to make decisions. ACTION ITEM: Kory and Adrianna will work together with Leadership on how they can better communicate their processes to inform staffing recommendations.

H. The Grid & Senate Professional Staffing Committee
   i. The Grid Task Force is to forward three recommendations for course scheduling, i.e. the grid. One will be MW/TR, another will be the hybrid format. The goal is to have departments schedule within these guidelines. The Senate Professional Staffing Committee is the liaison between administration and the Grid Task Force. Data being referenced is from sister college practice. There will also be a student survey. It will start this semester and run through the Fall. They are also pulling data from Institutional Research.

I. Waitlists – Scott Hauert
   i. Issues around the College Technology Plan specifying that all courses must use waitlisting. Department Chairs and programs should be empowered to make the best decision for their areas. For example, special cohorts. We should make sure people understand the benefits for enrollment management, but it should not be a forced item. ACTION ITEM: Kory is going bring the issue of waitlists back to Leadership to advocate for departments and programs to be able to make a decision about waitlists that meets their needs. ACTION ITEM: Helice will follow-up with Andrew Giddings to advocate for softening the language in the College Technology Plan to allow for department and program decision making.

IV. Officer & Committee Reports
   A. President's Report - as already shared
   B. Officer Reports
      i. Past-President - no report
      ii. President-Elect - no report
      iii. Treasurer - no report
      iv. Secretary - no report

V. Zone Reports
   A. Zone 1 - No Report
   B. Zone 2 - No Report
   C. Zone 3 - Rody shared that COM received 1 residential faculty and OYO position
   D. Zone 4 - Jim shared there is continued discussion around the change of the travel regulations for students, i.e. to limit student field trips. We need to discuss this at our next meeting. ACTION ITEM: Kory will add the travel issue to the next senate meeting agenda.

VI. Adjournment

Motion	Motion	Second	Vote
To adjourn	Rody Randon, Zone 3	Amy MacPherson, Zone 3	Unanimously approved

Next meeting:
Friday, April 20th, 2018
Time: 1:00-3:00pm
Place: F-206

Next Governing Board Meeting:
Tuesday, May 1, 2018
Time: 6:30pm
Place: District Office Governing Board Room

Document Handling
Approval for minutes opened on April 6, 2018

Article 2 Senate
Section E. Quorum and Voting

1. Quorum – A majority of the Senators shall be considered a quorum. Quorum reached on April 20, 2018 at 7/12.

Senators	Approve minutes?
[X] Zone 1 Constance Powers	NA
[X] Zone 1 Gene McDaniel	NA
[X] Zone 1 Scott Geddis	Abstain
[✔] Zone 2 Karl Schindler	Approve
[✔] Zone 2 Debbie Webster	Approve
[✔] Zone 2 Helice Agria	Approve
[✔] Zone 3 Amy MacPherson	Approve
[✔] Zone 3 Rody Randon	Approve
[✔] Zone 3 Genevieve Winters, left at 2:05pm	Abstain
[✔] Zone 4 Jim Corkins	Approve
[X] Zone 4 Amy Lambert	NA

[✔] Zone 4 Ana Marti-Subirana	Approve