PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, April 4, 2014
Hacienda Conference Rom
1:00 – 3:00 pm
Minutes

Guests: Julie Voller, Director Academic Advisement and Deb Kappes, Assessment CoChair.

Julie Voller presented the Academic Advisement plan to Senators. The advising plan has 4 strategic goals that are learner centered. She reviewed the Academic Advising Syllabus and invited all faculty to attend Advising Partners meetings held on the first Wednesday of every month from 2-4pm in the Hacienda Room.

Deb Kappes presented the proposed Assessment Committee Restructure. Deb answered questions regarding the infrastructure change and the Assessment Academy project for PC's Quality Initiative.

I. General
   A. Meeting was called to order at 1:01pm by Salina.
   B. Roll call
      Members Present: D. Dodt, S. Geddis, J. Wilburn, F. Amador, A. Villarreal, K. Cross, R. Ozz, V. Cornell, A. Marti-Subirana, J. Neuenfeldt, S. Bednarek, J. Schampel.
      Guests: A. Coronel, D. Kappes, K. Ambrosich
   C. A motion was made (Anna) and seconded (Dennis) to approve the agenda. Item F. Committee Tiers was added to Business and item F. PAR was added to Information. Approval of the agenda passed.
   D. A motion was made (Scott) and seconded (Anna) to approve the February 7 meeting minutes. Motion passed. A motion was made (Scott) and seconded (Anna) to approve the March 7 meeting minutes. Motion passed with 3 abstentions.

II. Business
   A. PC Mission/Vision

      A motion was made (Victor) and seconded (Robin) to approve the proposed changes to PCs mission & vision. Senators discussed the process used to draft the changes and expressed concern over the lack of employee engagement in such changes. Motion passed.

   B. Assessment Committee Infrastructure

      A motion was made (Scott) and seconded (Jim) to approve the proposed Assessment Committee Infrastructure change. Senators discussed the need for more communication of the Assessment Academy project which is our Quality Initiative for HLC Reaffirmation. Motion passed with 9 yes votes and 1 no vote.

C. Faculty Retiree Gift Cards

A motion was made (Robin) and seconded (Fred) to approve a Senate expenditure for retiree Amazon gift cards in the amount of $50 per retiree. Motion passed.

D. End of Semester Celebration Donation

A motion was made (Jim) and seconded (Anna) to approve a Senate expenditure of $150 for the All Employee Celebration to be held on May 9th. Senators discussed the need for the contribution and requested a breakdown of what the funds were used for specifically. Motion passed.

E. Senate Elections

Senators discussed following FA precedent to allow members to catch up on membership payments before balloting opens. Senators agreed to not delay balloting and proceed as the PC Senate Bylaws read. No motion needed.

F. Committee Tiers

A motion was made (Jim) and seconded (Anna) to approve the Committee on Committees recommendations for Committee Tier structure changes. Motion passed.

III. Officer and Committee Reports

A. President's Report

Salina reported that she and John have not attended many PET meetings in the last month due to varying circumstances. They continue to be invited and have asked to attend through the summer. All colleges have been asked by the Vice Chancellor of Business Services, Debbie Thompson, to look into proposed budget cuts at the college level in the event that tuition increase and a tax levy are not approved by the Governing Board. The Governing Board will vote on tuition on April 22nd and the tax levy on May 27th. All are encouraged to attend and show support. Due to the unknown college level budget cuts, the Administration has been unwilling to commit to filling AY 14-15 vacancies, including retirees. Salina & John continue to advocate for our Administration to follow the RFP and advance towards 60:40 but no commitments have been made.

B. Officer Reports

President Elect – no report
Treasurer – emailed treasury report to Senators
Secretary – no report

C. Faculty Executive Council (FEC)

The Faculty Executive Council met only one time this past month due to Spring Break. Faculty Association dues were voted on and set for FY 14-15 at $325. Affiliate membership dues were set for the year at $10. The FEC voted and approved January new hires who paid a prorated dues amount would receive a $25 rebate check. For the next fiscal year, the FEC decided not to continue issuing rebates as incentives but rather discounts on dues in order to reduce back and forth paper exchange. FEC approved a $50 discount for all newly hired, first time FA members and a $10 discount for all continuing members hwo pay in full by the end of the academic year. FEC continues to explore options to recruit membership and recruit members to move off of PayPal and move towards other methods of payment. There is significant overhead with the use of PayPal that the FA is looking to reduce.

Meet & Confer forums have begun at the colleges around the district. All faculty members are encouraged to attend a forum to speak directly with the M&C faculty team. PC's forum is scheduled for Monday, April 7th from 2-3om in the Dome Conference Room. In the forum, the M&C team will review proposed changes to the 14-15 RFP.

D. Budget Review Committee (BRC)

The Budget Review Committee is in the process of looping out a capital planning tool to all employees to comment on. All faculty are encouraged to review the tool and ask questions of the BRC co-chair or members on the committee. The purpose of the tool is to assist departments in planning for capital needs and looking for ways to fund it, including course fees. The tool will be implemented once finalized for use in fall 2014.

E. Senate Standing Committees

Committee on Committees – no report
Professional Rights & Responsibilities Committee – no report
Professional Standards – the committee will be meeting in May.

IV. Information

A. Maricopa Priorities

As of April 1st, all assessments were to be turned in. We are still awaiting a few self-assessments. The appropriate VPs are following up with the missing assessments. The Task Force teams are meeting and working on normalizing scoring and reads. The Task Force members will input all scores into an online database, similar to the BRC database. It has been decided that all team members will leave when their specific areas are discussed by the task force, with the exception of co-chairs. Task Force work will be completed at the end of June. In July, the Steering Team will take over and review the recommendations brought forward from the Task Forces. There will be campus forums early in the fall semester to loop out all recommendations brought forward from the Steering Team and Task Forces.

B. Common Pages

Scott Geddis, faculty Common Pages representative, reported out briefly that all common page changes were open for comment through April 11th. Please consider responding. All changes have been vetted through the Common Pages Committee and FEC.

C. Online Course Evaluation Task Force

The task force established to review course evaluations at PC has begun meeting. There are 11 task force members from both faculty and the PRIE department. Currently the task force is exploring options where all interests will be served. The hope is to have recommendations by the end of the spring semester.

D. Committee Selection for AY 14-15

Now that the committee tier structure has been approved by Senate, the recommended changes will go to PET for final approval. The website for committee selection will be revised to reflect the new tier structure and opened for faculty to make selections. The goal for opening the site is the week of April 21st.

E. All Faculty Meeting

The All Faculty meeting will be held in a few weeks at Macayo's on Central. All first year faculty members will receive PC Faculty shirts. Please encourage all faculty to attend the meeting and hear important information from FA leadership.

F. PAR

Robin Ozz, the upcoming faculty developer for AY14-15, reminded everyone of the importance of becoming a peer mentor. Robin also reminded everyone who wished to become a mentor, they need to attend PAR mentor training. All sessions are being offered through CTL and sessions will be offered in addition if needed.

V. Zone Reports

Zone 1 – Scott Geddis promoted the Faculty Foundation fundraising event on May 2nd. He encouraged all faculty to attend as all the proceeds go to students in need.

Zone 2 - No report.

Zone 3 – No report.

Zone 4 – Victor Cornell reported a concern over compensation for instruction of MOOCs. There has not been a policy set forth for pay for instructors teaching MOOCs. Faculty would like to see that discussion begin. Salina will investigate.

VI. A motion was made (Fred) and seconded (Andrea) to adjourn the meeting. The meeting was adjourned at 3:13PM.

Next Faculty Senate Meeting
Friday, May 2, 2014
1:00 – 2:00 pm
Hacienda Conference Room

All Faculty Meeting – April 18th 2:30-4:30 at Macayo's on Central!