PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, November 1, 2013
Library Campus Vista Room
1:00 – 3:00 pm
Minutes

Guests: Deb Kappes, Assessment CoChair, Patty Finkenstadt & Keith Heftner, Faculty Association Leadership

I. General

A. Meeting called to order by Salina at 1:02PM.

B. Roll call

Members Present: D. Dodt, S. Geddis, J. Wilburn, A. Villarreal, R. Ozz, M. Wilson, F. Amador, J. Schampel, S. Bednarek.

Guests: Kory Ambrosich

C. A motion was made to approve the agenda (Scott) and seconded (Michael). Motion approved with additions.

D. A motion was made (Robin) and seconded (Michael) to approve the October 4th meeting minutes. Motion passed with one abstention.

II. Zone Reports

Zone 1: No report

Zone 2: No report

Zone 3: Robin reported that despite Faculty Senate discussions, meetings & minutes, faculty are still are not aware of issues that affect faculty, such as filling vacant faculty lines. Speaks to the need for Senate to find alternate ways to communicate with faculty

Zone 4: No report

III. Business

A. Assessment Infrastructure Proposal

A motion was made (Andrea) and seconded (Dennis) to approve the proposed new assessment infrastructure. In the discussion among senators, it was determined the proposed new plan had some areas that needed to be clarified. The motion was amended to support the development of a new assessment infrastructure. Motion passed.

B. Membership Outreach

A motion was made (Scott) and seconded (Michael) to approve Zone Meetings and an all faculty meeting on campus to be held on December 11th as a means of improving communication from the Senate to the faculty at large. Motion passed.

C. Senate Meeting Location

A motion was made (Scott) and seconded (Fred) to hold all future Faculty Senate Meetings in the Hacienda Conference Room. Motion passed.

IV. Officer and Committee Reports

A. President's Report

Faculty Executive Council (FEC): Vice Chancellor of Business Services, Debbie Thompson, came to FEC and presented on Performance Based Funding (PBF). Implementation of PBF depends on the Legislature and funding. Membership at FEC seats is under consideration. The FA Constitution and historical practice are not in alignment in terms of membership seats. FEC will be considering either aligning with the Constitution or changing the constitution to reflect historical practice. Meet & Confer nominations were due today, as subcommittee from FEC will review the nominations and forward one service faculty and one occupational faculty to FEC for approval to serve on next year's Meet & Confer team. The FA President, Patty, has asked for highlights from faculty to present to the Governing Board on 11/26. All are encouraged to forward these highlights.

Phoenix College Leadership Council (PCLC): Performance metrics have been discussed at length. Each of the Key Metrics is now assigned to a responsible committee or group. Leadership wants strategies for how we can move these metrics to meet our targets.

Budget Review Committee (BRC): The committee is collecting budget savings ideas. The committee has evaluated Library hours and found no significant cost reduction in closing early on Friday or opening for less time on Saturday. The committee will next look at Fitness Center hours. Requests for the $100K available in capital funding have been received. The committee will review over the next few weeks and have recommendations to PCLC on December 3rd.

B. Officers Reports

President Elect – No report
Treasurer – Treasure report presented by Scott.
Secretary – No report

C. Senate Standing Committees

Committee on Committees – The committee met last week and went over data results from the committee query sent out last spring semester. The committee will continue

discussing options of making committee tier allocation appropriate and committee structure more efficient.

PRRC – The Senate President asked that the committee review the newly approved RFP and align the section numbers with to the Student Complaint Form. The revised copy will then be sent to Department Chairs.

Professional Standards – The Senate President asked that the committee begin drafting of standards for committees.

V. Information

A. Maricopa Priorities

The District Steering Team is still working to resolve issue of prefix vs. program for occupational areas. The team is also compiling a list of programs/services for all colleges, and we have until Nov 5th to make any changes to our lists after seeing what others have. There is a meeting for all task force and steering team members across the district on Nov 7 & 8. Co-Chairs will meet after this to debrief/regroup and then we should see some progress with training and writing/establishing mentors.

B. College Technology Plan

According to VP Paul DeRose, the College Technology Plan is approved but the college does not have the funds to adopt the appendices for replacement of machines, card readers, etc. Paul will attend the CTC meeting on the 14th of November and address the committee. The committee has asked that Salina attend the meeting as well.

C. Software Development Process

Mark Koan is working to establish a timeline for software requests similar to what is done each semester for book adoptions. This will be implemented to enhance the roll out of new software to allow time for testing before it is used in the classroom. Mark will send out request form through Department Chairs.

D. Testing Advisory Committee

The Testing Advisory Committee has been reconvened to look into establishing what the role of testing services is at PC for enrollment testing, instructor make-up and online testing. The committee consists of Victor Cornell, Kory Ambrosich, Cindy Cloud, Robin Ozz, Salina Bednarek, Kurt Chambers, Johnna Montgomery and Julie Voller.

E. PC Bookstore

Scott Geddis met with the PC Bookstore representative Colleen. Colleen & the bookstore manager, Kim, have been visiting department meetings and attended Chair Council meetings to discuss strategies for meeting the needs of the students and faculty.

VI. A motion was made (Michael) and seconded (Janet) to adjourn the meeting. The meeting adjourned at 3:23pm.

Next Faculty Senate Meeting
Friday, December 6, 2013
1:00 – 3:00 pm
Hacienda Conference Room

Guests: Ann Roselle, Faculty Professional Growth Representative – Travel
Christopher Erran, Interim Student Life and Leadership Director