PHOENIX COLLEGE FACULTY ASSOCIATION
Faculty Senate Meeting
Friday, September 5, 2014
Hacienda Conference Room
1:00 – 3:00 pm
Meeting Minutes

Guests: Dr. Anna Solley, Dr. Casandra Kakar, Mr. Paul DeRose, Ms. Chris Haines

I. General

A. Call to order
Meeting was called to order at 1:00pm by Salina.

B. Roll call
Senator, visitors, and guests introduced themselves.

Present: Salina Bednarek (President), John Schampel (President Elect), Robin Ozz, Andrea Villareal, Geof Eroe, Adrianna Coronel, Fred Amador, Kate Cross, Frank Marfai, Michael Wilson, Dawn Klecka, Anna Marti-Subirana

Absent: Scott Geddis, Victor Cornell

Visitors: Amy MacPherson, Kurt Chambers, Dolores King, Doula Zaharopoulos, Jim Neuenfeldt, Patty Finkenstadt, Kory Ambrosich

C. Approval of the agenda
Motion to approve the agenda. (Wilson/Marti-Subirana/MPU)

D. Approval of minutes
The approval of the May meeting minutes was postponed until the October Senate meeting.

II. Business

A. Meet & Confer Prioritization
Motion to approve the following three items to forward to Faculty Executive Council (FEC) for prioritization: Predictable Salary Progression, Lab Loading, and Conflict Resolution. (Marfai/Wilson/MPU)

B. All Faculty Meeting expenditures
Motion to approve the expenditure of up to $500 for the All Faculty Meeting. (Wilson/Villarreal/MPU)

Current anticipated expense is $250 for the room. Senate will provide AV equipment. Dawn and John are investigating the cost of providing some food. Salina reported that the agenda will include Faculty Association updates, Senate updates, and a FacPAC discussion.

C. Past President
Motion to approve Patty Finkenstadt as Past President. (Marfai/Amador/MPU)

Salina reminded Senate that Patty will serve as Staffing Committee Chair as part of her role as Past President.

D. PCLC Representatives
Salina reminded Senate that Tillie Chavez has been reassigned to as Interim Dean at SM and Sara Rassas' term ended.

Salina reported that two people indicated interest: Mark Rosati as Academic Chair (for a three year term) and Liz Logan as Workforce Chair to complete Tillie's term (for two years).

Motion to approve Mark and Liz to serve as PCLC reps. (Marti-Subirana/Klecka/MPU)

E. Affiliate Representative
Motion to approve Lysia Hand as the Affiliate representative to Senate. (Cross/Wilson/MPU)

F. College Plan
Salina reported that the PC College Plan was last updated in 2010. Some RFP changes may require changes to the college plan to ensure congruency of the Plan with the RFP. In addition, it is a best practice to review these documents on a regular basis.

Per the College Plan (Article X.a.1.), the committee will consist of a minimum of a representative of the Chair Council, an evening coordinator, an occupational program director, and an academic program director. In addition, representatives of academic, occupational and service faculty will be included.

Motion to approve Salina, John, Patty, Geof, Robin, and Michael to serve on the ad hoc committee to review the College Plan. Salina will identify the remaining required representatives for approval at the October Senate meeting. (Marti-Subirana/Marfai/MPU)

III. Officer and Committee Reports
A. President's Report
Salina reported on the following faculty leadership roles: a fully reassigned Developmental Education Coordinator – Robin Ozz; Co-Faculty Developers – Liz O'Brien and Patty Finkenstadt; Budget Review Committee (BRC) Co-chair – Jim Neuenfeldt.

Salina indicated that she had not yet received an invitation to attend the President's Executive Team (PET) but expected one soon.

John reported on the College's progress towards 60:40. (see appendix) Faculty expressed some concerns that funding the 60:40 initiative has been used to explain the lack of funding for other programs in college.

B. Officers Reports
Scott submitted his treasurer's report electronically (see appendix).

C. Faculty Executive Council (FEC)
Since Salina is the FA President Elect, John will serve in the role of Faculty Senate President while at FEC and Jim Neuenfeldt will serve as PC's second representative at FEC.

FEC is also working on updating the Title IX (sexual harassment and discrimination) policies and procedures, working on finalizing an under age 18 student enrollment policy and process, and developing a process to direct requests for credit courses submitted to Maricopa Corporate College (MCor) to the Colleges.

Salina reported that the FEC Constitution and Bylaw were revised over the summer to include College Senate and District-wide committee service to the eligibility requirements for the FA President Elect and other officers.

Budget items:

- Debbie Thompson (Vice Chancellor of Business Services) came to FEC and gave a budget overview; she and her staff are also working on a Budget FAQ.
- Faculty Senate Presidents and VPs of Administrative Services will be asked to complete an updated survey on how budgets are developed and approved at the Colleges.
- The Governing Board Committee on Budget will have a retreat on September 17. This is an open meeting and Governing Board candidates have been invited to attend.

D. Budget Review Committee (BRC)
Salina reminded Senate the BRC Charter not approved last year. Jim met with Paul and they agreed that BRC will be presented with a revised charter for discussion. Discussion regarding the scope and charge of the BRC as outlined (see appendix).

E. Senate Standing Committees
Standing Committees membership will be reviewed and they will meet soon.

(See page 5)

IV. Information

A. Maricopa Priorities
Senate discussed the Maricopa Priorities recommendations.

Salina opened the discussion among the table on Maricopa Priorities. Discussion ensued. The Senate acknowledges the Task Forces and Steering Teams made

courageous recommendations, and the ability to shine a spotlight on discrepancies in college priorities and resources. Discussed the resources allocated to Athletics and the small number of overall student population served, as compared to Developmental Education. Discussed the Theatre recommendation for consolidation and elimination. Reports of flaws in reporting as only Fund 1 were considered. Low ftse, recruitment, challenging, bond $ for JPT, issues in arts – always low enrollment, still feeds culture.

B. Online Course Evaluation Task Force
Discussion postponed

C. All Faculty Meeting
The All Faculty Meeting will be held September 12, 2014 at the Clarendon Hotel (Gallo Blanco).

D. Peer Assistance & Review
Discussion postponed

E. Faculty Professional Growth
Discussion postponed

F. Membership
Salina discussed the importance of the membership drive.

V. Zone Reports
Zone 1: No report.

Zone 2: There was a concern expressed about the delay of the implementation of the inversion fix. The delay is due to an update in HRMS that allows for retroactive pay to be calculated automatically rather than by hand.

Zone 3: A concern was brought forward from a faculty about no longer receiving reassign time or committee credit for the Creative Writing Microburst.

Zone 4: A concern was discussed about the slow internet in A and B buildings. A comment was made that there are not enough Wi-Fi ports/access to effectively support the use of instructional technology in classrooms

VI. Adjournment
The meeting adjourned at 3:30pm.

Next Faculty Senate Meeting
Friday, October 3, 2014
1:00 – 2:00 pm
Hacienda Conference Room

Motion to move into recess (Marti-Subirana/Wilson/MPU) Moved into recess at 1:57PM

Guests were introduced and welcomed to Senate.

Dr. Solley reported on: Maricopa Priorities – in process for finalizing recs from college, go to MPST, then to CEC and discussion in December. There will be a retreat in January that PC Senate Leadership will be in attendance fro. Forum for Governing Board - not as well attended as hoped for. Reminded everyone this election was high stakes.

Chris Haines reported on: Now the Interim VPSA, Heather Kruse is the Interim Dean of Students. Plans to spend next months looking at data – what we do, how we do it, staffing needs, move PC up to forefront.

Paul DeRose reported on: Employee Service – 150 employees hired, more streamlined process, include LC principles in hiring process. Payroll is a major focus - processing times decreased, paid faster, more timely, mistakes decreased, hiring temps within 2 days.
IT – upgraded every instructional computer in classroom, increased log in time, installed office 2013 on new computers, state of art tech in Bulpitt Auditorium – grand opening on Friday 9/12. Also set up Learning Commons. Athletics - Have combined GPA of 3.0, CAVE innovation of year for 2013, mandatory student tables, SASS program still working, National Champions in men's basketball. 7th Ave Dental & Allied Health building - scheduled to host classes in fall 2015. Purchasing - PO limits to $5000 – don't need quotes for upto 5000

Casandra Kakar reported on: HLC self study, meeting on regular basis on writing self study, quality initiative (assessment academy), meeting monthly to move it forward (PC Learns). Committees in general are meeting regularly. Observer last year on M&C, official rep this year, asked to VPAA on search committee for VPAA at GW, serves on FAC.

Sharon Halford reported on: The department s that would undergo program review – 7 departments on schedule for this year. Adjunct convocation was an exciting event, Cafe Oso is updated with new menu and new chef, Anthony Redendo.

Questions/Comments by Senators:

Comment: Urge Administration to remember we are not business, but educational institution. The concern is Developmental Education. MP gives opportunity for reallocation of funds and faculty encourage consideration of Dev Ed. Have in the past been told there is not enough money for success coaches, which demonstrably increased retention 30%. If some portion of Athletics is reallocated to Dev Ed, there can make more impact on a greater number of students. It is wonderful that student athletes have great GPA, it is because significant resources are given to a cohort. Senate is hopeful to expand those methods to other cohorts.

Response: Clarify that this round of Maricopa Priorities is not yet complete. The process for budget reallocation has not yet been discussed.

Question: Dr. Solley, what process are you using to append recommendations? Response: Has been meeting with faculty, staff, VPs, and the Steering team co-chairs. Taking a look at system-

wide needs. Assures Senate she has not yet crafted any recommendations, but receiving feedback until the 12th of September. Reiterated that PC has more controversial items than any other college.

Motion to move back into the regular meeting (Wilson/Amador/MPU)

Appended documents

60:40 report by college. Data provided by District Office.

Residential/Adjunct Ratio Three-Year Trend						
	Fall 2011 - Spring 2012		Fall 2012 - Spring 2013		Fall 2013 - Spring 2014	
College	Res	Adj	Res	Adj	Res	Adj
CG	39%	61%	39%	61%	41%	59%
EM	36%	64%	37%	63%	36%	64%
GC	51%	49%	52%	48%	52%	48%
GW	54%	46%	55%	45%	54%	46%
MC	47%	53%	50%	50%	52%	48%
PC	43%	57%	42%	58%	42%	58%
PV	38%	62%	43%	57%	43%	57%
SC	51%	49%	53%	47%	57%	43%
SM	46%	54%	46%	54%	46%	54%
System-wide without RS	**46%**	**54%**	**47%**	**53%**	**48%**	**52%**

BALANCE SHEET
PHOENIX COLLEGE FACULTY ASSOCIATION
7/1/14 - 8/31/14

Assets			
Checking account	$	4,267.73	
Savings	$	25.56	
6 Month Certificate	$	11,307.72	
Total Assets			**$ 15,601.01**
Liabilities			
Total Liabilities			**$ -**
Balance			**$ 15,601.01**

Checking Account Activity

Date	Check	Description	Credits	Debits	Balance
7/1/2014		Beginning balance			$ 4,392.73
8/28/2014	2048	All Faculty Meeting 9/12/14 room dep.		$ 125.00	$ 4,267.73
8/31/2014		**Ending Balance**			**$ 4,267.73**

Savings Account Activity

Date	Description	Credit	Debit	Dividend	Balance
7/1/2014	Beginning Balance				$ 25.56
8/31/2014	**Ending Balance**				**$ 25.56**

Certificate of Deposit Activity

Date	Description	Credit	Debit	Dividend	Balance
7/1/2013	Beginning Balance				$ 11,311.56
7/31/2014	Dividend			$ 1.92	$ 11,309.64
8/29/2014	Dividend			$ 1.92	$ 11,307.72
8/31/2014	**Ending Balance**				**$ 11,307.72**