

Web Redevelopment Project Team
Meeting minutes for
6/1/2005, 10am – 11:30am

In attendance: Paul Golisch, Mike Murphy, Symeon Larson, Michelle Dyer-Hurdon, Adrian Delsi, Richard Saling, Renee Delgado, Darren Everingham

In Attendance from Propeller Communications: Sue Curry

1. Previous minutes were approved.
2. Reviewed which pages are completed and ready
3. 1011 is asking to delay the launch for one more week to address functionality issues within the CMS.
4. We reviewed the functionality of the athletics and library sites and how they work in the whole context of the entire CMS. The navigation throws off the user because it is different from every other page in the system. Users should be instructed to use the “home” button in the masthead to go back to PC’s navigation. There are many issues with the two sites and linking within the CMS. Mike suggested that the programmers come here for a few days after the CMS is delivered to help with any bugs.
5. Forms were discussed again and in the past have been told that a forms builder would be a change order and a separate contract. Right now forms are insecure and need to be repurposed to at least look like they are in the system. Propeller and 1011 will research a 3rd party forms builder that is secure and report back to us with a quote and timeline for implementation.
6. Other Issues:
 - The issue of password protection for Assessment and Planning is still not resolved.

- 3rd party applications such as the text editor and the resource browser were discussed. the size limitations of files to upload needs to be increased.
 - On the page type of “Outside Link” it needs to function exactly like the quicklinks page. and must have the option for open in new or same window.
 - user names are not fully addressed yet. We are still using the first initial and last name for the user names.
 - The employee list is not alphabetized and the names are not separated in the database. We ask that this be resolved and our thought is that it should not be a change order because that is a standard database principle.
7. Timeline: We want to give the programmers ample time to fix all bugs before going live. Users will not need to be shut out for this. **Our expectation** is that all bugs will be fixed and the Athletics and Library sites will be fully integrated and functioning properly when the CMS is packaged and delivered on June 22nd. If 1011 completes this before the stated date, a representative from 1011 will let us know. From this time we will beta test and go live with the site according to the already stated timeline.
8. Next Meeting: June 21st.

Committee Website is <http://www.pc.maricopa.edu/committees/web/index.html>