



Pre-Trip Checklist: Tropical Marine Biology in Australia Study Abroad Program June 2010

1. **Complete and submit an online registration form** from our website at <http://www.pc.maricopa.edu/departments/Biology/au/auregform.htm>
2. **Register for BIO 148 Section 0418 and BIO 149AL section 0420 and pay the tuition and fees \$323** at Phoenix College Admissions and Records. If you let me know ahead of time, you may register by phone by calling (602) 285-7777. **Pay your Maricopa Instructional Fee of \$421** by phone with a credit card or at the Cashiers in the Phoenix College Admissions and Records Building. Their phone number is (602) 285-7522. **These fees (total \$745) are due by April 1 and will be refundable until April 26** (all fees are refundable if the course is cancelled by Phoenix College).
3. **It is also very important to order or renew your passport at this time. Ask for a rush order.**
4. If you intend to become SCUBA Certified or to do a scuba review class, you should start your class right away. Contact me for information about the best classes to take.
5. **April 26, 2010 is our critical go-no-go date.**
 - a. **Contact Robin Cotter at robin.cotter@pcmail.maricopa.edu, to determine if we have enough participants to make the program go this year.**
6. Contact Robin Cotter at robin.cotter@pcmail.maricopa.edu to set up the dates and times of your required orientation sessions. **Attend the orientation sessions at Phoenix College or by phone or e-mail in April and May.**
7. Fill out and sign MCCD forms: Study Abroad Application, Emergency Information, Off Campus Study Agreement, and Assumption of Risk.
8. **Buy a Diver's Alert Network Membership and Preferred Accident Insurance Plan for \$100 by May 1.** You can do this online by visiting the DAN website at <http://www.diversalertnetwork.org/> and clicking membership to join up. Follow up by clicking insurance and signing up for the Preferred Plan. Ask for a confirmation form.
9. Provide the trip coordinator with copies of your passport, medical insurance card, DAN Insurance confirmation form, and scuba certification card by May 1.
10. **Pay your "Program Fee" of \$2,324** (UQ Room, Board & Facilities Fee of \$1,579, TEAL Education Fee of \$400, Brisbane City YHA Fee of \$300, i-Next Medical/Travel Insurance Fee of \$45) by phone with a credit card or at the Cashiers in the Phoenix College Admissions and Records Building. Their phone number is (602) 285-7522. **These fees are due by May 1 and will not be refundable.**
11. **Purchase an airline ticket for a roundtrip from Los Angeles to Brisbane AU (~\$1,250) after April 26th.**
 - a. Departure should be on June 8 and return on June 29 unless you are planning an extended stay. To get to Brisbane by the June 10th you will have to leave Phoenix on or before June 8th. A day is lost when you travel westbound across the international dateline.
 - b. Contact Phil Pepe the TEAL Education Director for help at phil.pepe@teal.ws.
 - c. You are welcome to hunt for a lower fare but you should be sure to arrive in Brisbane by June 10.
 - d. Be sure to ask your travel agent to issue you an Electronic Travel Authority (ETA)! The ETA is an electronic Visa. It is the simplest way to get your entry permit and is valid for a stay of up to 3 months.
 - e. Upon arrival in Brisbane, catch the Brisbane Airport Train to Roma Street and The Brisbane City YHA.
12. **Purchase an airline ticket for a roundtrip from Brisbane to Gladstone Australia (~\$250) after April 26th.**
 - a. Departure should be on June 18 and return on June 28 unless you are planning an extended stay.
 - b. To get to Heron Island on the June 18th ferry you will have to leave Brisbane early on June 18th.
 - c. Contact Phil Pepe the TEAL Education Director for details at phil.pepe@teal.ws.
 - d. You are welcome to hunt for a lower fare but you should be sure to arrive in Gladstone by June 18.
13. **Be prepared to spend ~\$545 while in Australia on meals, transfers, and entry fees.**
14. Be prepared to pay ~\$272 for optional SCUBA diving on Heron Island.