

**BIO 156**  
**COURSE SYLLABUS**  
**SPRING 2007**

**OPTIONAL TEXTBOOK:**

Biology by Mader, Sylvia S. Ninth edition, 2001 The McGraw-Hill Publishing Company, Inc  
(Available in the PC Bookstore)

**LAB MANUAL: MANDATORY**

Human Biology for Allied Health Laboratory Exercises Bio 156 by Barbara Cole and Mark Rosati,  
Ronjon P

**LAB SECTIONS:**

SECTION	DAY	TIME	INSTRUCTOR
0434	Monday	10:00 am	B. Cole
0436	Monday	1:00 pm	B. Cole
0438	Wednesday	10:00 am	B. Cole
5398	Monday	7:00 pm	G. Hudson
5399	Wednesday	7:00 pm	G. Hudson

**CLASS POLICIES:**

1. Students must be registered for both lecture and lab.
2. Attendance policy:
  - a. According to school policy you are allowed three (3) unexcused lecture absences and one (1) unexcused lab absence.
  - b. If you must be absent, please notify your instructor as soon as possible. Excess absences gives your instructor the right to withdraw you from class.
  - c. Daily attendance will be taken using a sign-in sheet. Daily attendance will be used in the determination of final grades in borderline cases.
3. **Withdrawals:**
  - d. If you wish to withdraw from class, for whatever reason, you must start the withdrawal proceedings by notifying your instructor. **Do not** just stop attending class and expect your instructor to withdraw you from class.

Important Dates:

Friday Mar. 2 Last day to withdraw **without** instructors signature.

Monday Apr. 23 Last day withdrawals accepted from students, must have instructors signature

4. **Academic Honesty:**

Academic dishonesty includes cheating and plagiarism and will be dealt with in accordance with College policy. (See the Phoenix College Student Handbook pages C-7/C-8.

5. **Disruptive Behavior:**

Disruptive behavior in class will not be tolerated and will be dealt with in accordance with college policy.(See the Phoenix College Student Handbook Pages C-23/C-28. Disruptive behavior includes harassment of other students or the instructor and inappropriate or unsafe activities with respect to other students, instructors, equipment or supplies.

6. **Disability Support Services:**

If you are aware of any physical or non-physical disability that may affect your performance in class, Please inform your instructor during the first week of school.

7. **Lecture and lab start on time.** Please be in the classroom at the scheduled time. If you arrive late, take a seat in the back of the class. Wait until the end of class to obtain any handouts. **Be sure to sign the sign-in sheet.**

8. **Make-ups:**

a. Lecture Exams:

Six (6) unit exams and a Comprehensive Final will be given. The Comprehensive Final will replace your lowest grade or take the place of a missed exam. If you have a valid reason and call the morning of the exam and leave a message, arrangements may be made to take the exam. **You must be on time for the exam. If you are late you will have the remaining class time for the exam.**

b. Six (6) lecture quizzes will be given. The tentative dates are indicated by an asterisk (\*) on the Schedule. Quizzes will be given at the last 10 minutes of class. If you miss a quiz, you must make it up within a week or lose those point.

### **OTHER INFORMATION:**

- a. Instructor: Barbara Cole
- b. Office; DB 206
- c. Phone: 602-285-7100
- d. E-mail – [Barbara.cole@pcmail.maricopa.edu](mailto:Barbara.cole@pcmail.maricopa.edu)
- e. I am available on request

### **GRADING:**

There is a total of 1240 points available for the course.

ASSIGNMENT	NUMBER	POINTS	TOTAL
Lecture Exams	6	100	600
Lecture Quizzes	6	20	120
Lab Quizzes	9	30	270
Lab Paper	1	50	50
Lab Practical	1	100	100
Pig Practical	1	100	<u>100</u>
Total			1240

### **GRADING INFORMATION:**

- a. Lecture exams are multiple choice, matching, true-false, and diagram identification.
- b. Lab quizzes are multiple choice and diagram identification.

### **CELL PHONES:**

**All cell phones must be turned off or put on vibrate so as not to disturb other students.**